



Thank you for expressing an interest in joining the team of volunteers at *Sunshine Hospital Radio*.

Before filling out the attached Membership Form please take a minute to read the information below which will hopefully answer any questions you may have:

• Hospital Broadcasting in the UK

All over the UK, patients can hear music, news and information from their local hospital radio service. Hospital radio aims to provide comfort and entertainment to patients in hospital with a special mix of music and chat. The service also keeps patients in touch with their family and friends with music requests and local news items.

Like all hospital stations, Sunshine Hospital Radio is run entirely by volunteers. We have no paid staff and get no regular income from the NHS or other Government sources.

The biggest reward for a hospital broadcasting volunteer is to make a patient's time in hospital a little easier.

• What's involved in being a volunteer in hospital broadcasting?

We provide a special service to hospital patients, and only a small part is about presenting programmes! Keeping the station running takes a lot of work, and most stations expect volunteers to help with a range of jobs including, ward visiting and request collecting, fundraising activities, keeping the studio clean, as well as operating the studio equipment and presenting programmes.

• What skills do I need?

You should be able to communicate well. It helps if you are outgoing and enjoy meeting people, especially for collecting requests on the wards or fundraising for Sunshine Hospital Radio.

You don't need expert knowledge of music, nor any technical expertise. The most important skills you can contribute are a willingness to learn, be part of a team and be able to make a regular commitment.

• Do I have to go on air?

Most members want to be involved in programmes, but you won't be forced to speak on air if you don't want to! You'll be equally welcome if you just want to visit the wards, chat to the patients and collect requests.

• How much time will I have to give?

You'll be expected to make a regular commitment, one evening a week from 7.00 pm to 9.00pm if you're involved with a programme. Presenting a show doesn't just mean turning up at the studio and going on air, it means visiting the wards to collect requests, finding the records in the library, doing the programme, and putting everything away afterwards.

There is a twelve week probation period for all new members which helps Sunshine Hospital Radio colleagues get to know new members and vice versa.

There may also be fundraising events or outside broadcasts, and because stations are run by volunteers, most extra activities happen in the evenings or at weekends.

• Is there an age limit?

Sunshine Hospital Radio requires that members are 16 and over.

• Do we offer Work Experience?

No. Unfortunately Sunshine Hospital Radio are unable offer Work Experience.

- **What will it cost?**

The annual membership fee at Sunshine Hospital Radio is currently £12 a year. You'll have to pay for your own travel to get to the studio and events, but you will be provided with an ID card for ward visiting and fundraising if accepted as a full member after the twelve week probation.

- **What training is there?**

It varies, but you will first visit the wards with a more experienced member and get used to chatting to patients, you will also get an introduction to presenting and operation of the technical equipment.

- **Will hospital broadcasting help my career?**

Any voluntary work can be put on your CV (and that applies to any job, not just the media). This experience can also be included in a UCAS personal statement. However, it's all good experience - many professional broadcasters started in hospital stations and we'll be happy to share our skills with you as long as you support a range of station activities.

- **How do I find Sunshine Hospital Radio?**

The Sunshine Hospital Radio studios are on the ground floor Weston General Hospital, Grange Road, Uphill, Weston super Mare, Somerset BS23 4TQ. The studio phone number is 01934 619252. A small map is available on the contact page of our website, www.sunshinehospitalradio.co.uk and you can contact us by email:

info@sunshinehospitalradio.co.uk

- **I phoned/emailed Sunshine Hospital Radio – but I'm still waiting for a reply?**

As at most stations, membership inquiries are dealt with by one person

If you ring 01934 619252 during the day you'll probably get the answering machine and be asked to leave a message. Please make sure you leave a daytime and an evening contact number.

MEMBERSHIP APPLICATION FORM



Please print and complete this form and post to:
The Membership Secretary, Sunshine Hospital Radio, Weston General Hospital,
Grange Road, Uphill, Weston super Mare, Somerset, BS23 4TQ.

About You

Name:

Address:

Postcode:

Telephone (Home):

Telephone (Mobile):

Email:

Occupation:

Date of Birth:

If you require a hospital car park pass please provide your vehicle Make, Model & Number plate:

You and Sunshine Hospital Radio

Why do you wish to join Sunshine Hospital Radio?

How did you hear about Sunshine Hospital Radio?

Do you have any previous experience in radio (hospital or other)? If so please give details:

Sunshine Hospital Radio members are asked to make a regular commitment to one evening per week. Please indicate below which evenings you are available:

Monday Tuesday Wednesday Thursday Friday

Your References

Please give the names, addresses, telephone numbers and email (if applicable) of **two referees**. The referees must have known you for at least one year and should not be relatives.

Referee 1. Name:

Address:

Postcode:

Email:

Telephone (Home):

Telephone (Mobile):

Relationship to Referee & time known:

Referee 2. Name:

Address:

Postcode:

Email:

Telephone (Home):

Telephone (Mobile):

Relationship to Referee & time known:

Please note: All prospective volunteers of Sunshine Hospital Radio must follow an initial 12 week probationary period. After which their progress will be reviewed and full membership, accordingly will be granted. The annual subscription is **£12**, payable on completion of the probationary period. All volunteers will be subjected to a Disclosure and Barring Service (DBS, previously CRB) check. Full membership status is dependent upon results of this check which may take up to 3 weeks.

General Data Protection Regulation ("GDPR"): Apart from Weston Hospital, for the purposes of DBS Certificate recording, issuing of a Parking Permit and I.D. Badge, Sunshine Hospital Radio will not disclose this information to any other source.

Signed:

Date:

I certify that the details given on this application form are correct. If accepted for membership, I agree to comply with the rules and regulations as determined by the Committee of Sunshine Hospital Radio.

For Station Use Only (MFAUG18)

Interviewed by

Date

Wardround Team to join:

Mon

Tues

Weds

Thurs

Fri